

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
February 7, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 7, 2023. Present: Councilors Pollock, Gamroth, Engebretsen, Cathey, Jensen, Vice Mayor Pacheco, and Mayor Knell. Absent: Councilors Bond and Haskins.

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action, excuse the absence of Councilors Bond and Haskins. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilor Jensen led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Councilor Cathey, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the January 3, 2023 Regular Council Meeting, as published in the Casper Star Tribune on January 18, 2023. Motion passed.

3.B. REGULAR MEETING MINUTES

Moved by Councilor Pollock, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the January 17, 2023 Regular Council Meeting, as published in the Casper Star Tribune on January 26, 2023. Motion passed.

3.C. EXECUTIVE SESSION MINUTES

Moved by Councilor Gamroth, seconded by Councilor Pollock to, by minute action, approve the minutes of the January 26, 2023 Executive Session. Motion passed.

4. BILLS & CLAIMS

Moved by Vice Mayor Pacheco, seconded by Councilor Gamroth to, by minute action, approve payment of the February 7, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 02/07/23

ABaedke	Reimb	89.75
307Intrl	Services	3,627.12
5150TrsmDvlpmnt	Services	1,250.00
6HGroup	Goods	404.60
71Const	Goods	3,308.86
AccntPckgng	Goods	82,098.50
AceHrdwr	Goods	325.72
AhrnRntls	Services	995.16
Airgas	Goods	1,075.66
AllncComm	Goods	985.00

AllncElctrc	Services	7,290.00
AllntInsrnc	Services	100.00
Alsco	Services	1,312.71
AltdVtrnry	Services	536.45
AMBI	Services	675.09
AmrTech	Services	64,838.04
AmrcnEqpmnt	Goods	2,672.50
Amrgs	Goods	2,259.00
AnchrElctrc	Services	657.00
ARCOFNC	Services	2,916.69
AT&T	Services	18,248.99
Atlas	Goods	11,773.72
BCarey	Reimb	141.00
BCoyle	Reimb	27.96
BKegler	Reimb	33.02
BarDSgns	Services	19,730.00
BrgmEllngsn	Goods	89.61
BigHrnTire	Services	89,747.04
BlkHillsEnrgy	Utilities	93,106.75
BlkmmPrpn	Goods	15,615.47
CMoser	Reimb	275.98
C&CSply	Goods	222.66
CptlBusnsSystem	Services	61.80
Caselle	Services	78.00
CsprNCHHealth	Services	47,914.43
CsprStrTrb	Services	460.08
CsprTire	Services	1,293.00
CsprVtrnry	Services	696.55
CsprWndw&Door	Services	90.00
CsprWnlsn	Goods	7,681.10
CntrlPaint&Body	Services	2,864.35
CntrlWyoHospice&Trnstns	Services	9,583.31
CWRWS	Goods	371,849.26
CntryLnk	Utilities	15,929.70
ChldrnsAdvcy	Services	17,291.62
CtyCspr	Services	83,525.12
CivilEngnrng	Services	1,560.00

CMITeco	Services	82,653.62
CocaCola	Services	25.50
ClctnCntr	Services	104.29
CommTech	Services	7,866.23
CmpstchPrdctsMnfctrng	Goods	16,419.81
CnsltdElctrc	Goods	661.81
Cnvrgn	Goods	14,448.66
Core&Main	Goods	12,604.65
CPU	Goods	57,626.53
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	206,634.52
DBeeson	Reimb	150.00
DlcoInd	Goods	145.00
DKpnr	Services	2,420.89
Datamrs	Services	2,900.00
DvdsnMchncl	Services	1,380.00
Dell	Goods	236.70
DsrtMtn	Goods	30,840.99
Diebold	Services	702.81
DooleyEnt	Goods	3,230.07
DooleyOil	Goods	4,998.25
EBecher	Reimb	420.50
EcnltSystem	Goods	9,009.00
EcnmcDvlpmnt	Services	110,430.00
EdgEngnrng	Services	8,356.00
EmrgncyMdcl	Services	900.00
EnrgyLabs	Services	3,003.00
EnvrnmntlSystem	Services	63,500.00
ExprsPrntng	Services	344.25
ExpSvcs	Services	619.65
ExtrmTrkOutftrs	Services	1,107.90
FlsbrgHolt&Ullevig	Services	5,513.41
FrgsnEnt	Goods	60.76
FIB	Goods/Invstmnts	14,328.92
5TrailsRtry	Dues	350.00
FrncotypPstl	Services	209.70
FullrEntrprs	Services	34,752.00

GMayhue	Reimb	269.98
GCBldgSply	Services	3,138.00
Galls	Goods	1,912.95
GameTime	Goods	7,667.96
GeotchEnvrnmntl	Services	158.65
GloblSpctrm	Services	104,012.00
GldrAssoc	Services	907.37
GnrMotr	Goods/Services	2,438.00
GWMchncl	Goods	576.75
Hach	Goods	459.75
HDREngnrng	Services	14,477.51
Hollnd&Hart	Services	4,339.00
Homax	Goods	68,061.11
HonnenEquip	Services	141,730.17
Hose&RubrSply	Goods	24.70
HydroOptmztn	Services	2,175.31
InstfrmTchnlgs	Services	1,658,340.72
JMurphy	Reimb	149.15
JDCInvstgtns	Services	700.00
JonasSftwr	Services	349.00
KtlThorstenson	Services	12,500.00
Kinsco	Goods	918.25
KLJSltnsHldng	Services	25,058.23
KubwtrRes	Goods	8,300.00
LStetson	Reimb	96.94
LNCrts&Sons	Goods	533.54
LongBldgTech	Services	1,900.00
MBrattis	Reimb	619.34
MBurgardt	Reimb	255.00
MParker	Reimb	70.00
Mead&Hunt	Services	1,995.46
MchlsFence	Services	4,620.00
MidlndImplmnt	Goods	60,141.20
MonsnIntrlSrvc	Services	7,270.75
MorrisonMaierle	Services	5,061.43
MtnAlrmFire&Scrty	Services	1,433.00
MtnStLitho	Services	4,609.06

MuniEmrgncySrvc	Goods	760.94
MuseumStrPrdcts	Goods	466.00
Napa	Goods	290,361.61
NCSO	Services	278,260.70
NCHallOfJstc	Services	53,857.77
Norco	Goods	255.43
NPT	Services	173.79
NrthPointTchnlgy	Services	1,000.00
NWstContr	Goods	224.32
OvrHeadDr	Services	2,475.00
PLarson	Reimb	79.79
Pedens	Goods	178.00
PlatteRvrCrosng	Services	17,178.00
PstlPros	Services	16,545.27
PwrDMS	Services	4,076.85
RGrauberger	Reimb	150.00
RGurney	Reimb	150.00
RapidFirePrctctn	Services	790.00
RJsCrpetClng	Services	205.00
RckyMtnAirSltns	Goods	3,087.45
RckyMtnPwr	Utilities	209,613.79
RootrSwr	Services	994.95
SThomas	Reimb	150.00
SYonker	Reimb	150.00
SchrdrPblctns	Goods	97.82
SeaWstrn	Goods	37,300.00
SlfHelpCntr	Services	13,748.75
ShrwnWlms	Goods	80.63
Shrts&More	Goods	600.00
SrchAcqstn	Goods	1,191.35
SixRobbbs	Goods	523.08
SkylneRnchs	Services	145.40
SmthPsych	Services	1,200.00
SftDr	Services	13.20
SolidWstAssoc	Dues	245.00
StOfWyo	Services	18,886.03
StatelineNo7	Services	22,875.00

StellrPrgrmng	Services	1,822.50
StrIngInfosystms	Services	509.25
StrykrSales	Goods	485.31
SummitElctrc	Services	1,409.32
SummitFire&Scrty	Services	1,921.75
SWI	Services	2,430.00
TEdwards	Reimb	1,161.00
Thtchr	Goods	16,706.75
TheWash	Services	3.34
ThomsnReutrs	Goods	144.68
TopOffc	Goods	618.10
Trfic&PrkngCntrl	Services	9,000.00
TriStOilReclm	Services	100.00
UnvrstyOfWyo	Services	19,833.31
VrznWrsls	Services	2,950.75
VRC	Services	60.77
WlbrnSlvn	Services	3,987.50
WstrnSign&Design	Services	262.11
WstrnStatesFirePrtctn	Services	620.00
WstPlainsEngnrng	Services	3,650.00
WLCEngnrng	Services	28,037.73
WstLndPrk	Services	2,008.44
WWCEngnrng	Services	9,721.70
WyoAssocOfMuni	Services	50.00
Wyo1stAid	Goods	300.26
WyoMchnry	Services	3,862.71
WyoStFiremensAssoc	Dues	75.00
WyoWtrDvlpmnt	Services	10,850.00
WyoWtrQuality&Pollutn	Dues	390.00
WyoFoodBnk	Services	5,000.00
YouthCrisisCntr	Funding	17,452.50
Total		4,957,171.77

5. BRIGHT SPOT

Mayor Knell introduced members of the Casper Rotary Club. In attendance were Anthony Martinez, Miami Sleep, and Dan O'Dell. The members presented a check to the City to build and maintain two bus shelters for the City of Casper. Mayor Knell and City Manager Napier thanked the Rotary members for their donation.

6. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to speak to Council.

7. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action, establish February 21, 2023, as the public hearing date for consideration of:

A.1.a. new Special Malt Beverage Permit No. 1 for Spuds Baseball Club, LLC, dba Spuds Baseball, located at 330 Kati Lane; and,

A.1.b. an ordinance amending Casper Municipal Code Chapter 1.04 – General Provisions.

Councilor Pollock abstained from voting on Item 7.A.1.a. Motion passed.

8.A.1. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending the definition of flag lots in the Casper Municipal Code.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 12, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated January 23, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 2-23
AN ORDINANCE AMENDING CHAPTER 17.08 OF THE CASPER
MUNICIPAL CODE PERTAINING TO THE DEFINITION OF FLAG
LOTS.

Councilor Engebretsen presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Pollock. Councilor Cathey discussed concerns with the width of the property being to narrow, especially for fire trucks accessibility. Fire Chief Black explained that the Community Risk Reduction Team felt comfortable with the width as it only applies to a few lots currently.

Councilor Cathey moved to amend the ordinance to increase the minimum width of flagpole, in reference to a flag lot, to fifteen feet for all future developments. Seconded by Vice Mayor Pacheco. Councilor Cathey explained that because the ordinance will apply to the entire City and not just the current downtown lots, he thought it would be prudent to restrict future developments so that this narrow width does not become a problem in the future. City Planner, Craig Collins, Fire Chief Black, and City Attorney Nelson, all spoke that this amendment would not negatively affect the implementation of the ordinance. Motion passed.

Council then voted on the ordinance as amended. Motion passed.

8.A.2. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending the Casper Municipal Code to reduce the minimum setback requirements in the Park Historic Zoning District.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 12, 2023; and an affidavit of publication, as published in the Casper Star

Tribune, dated January 23, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 3-23

AN ORDINANCE AMENDING SECTION 17.56.030 OF THE CASPER MUNICIPAL CODE TO REDUCE THE MINIMUM FRONT YARD SETBACK REQUIREMENT IN THE PARK HISTORIC ZONING DISTRICT.

Councilor Pollock presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Cathey. Councilor Gamroth and Mayor Knell stated that this in line with other setback requirements and is necessary to help facilitate the new sports complex. Motion passed.

9. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 1-23

AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3) LOTS LOCATED AT 1231, 1235, AND 1241 SOUTH WASHINGTON STREET, LOTS 294, 295, AND 296, KENWOOD ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Vice Mayor Pacheco presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Gamroth. Councilor Engebretsen abstained from voting. There was no discussion or amendments. Motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-17

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY.

RESOLUTION NO. 23-18

A RESOLUTION APPROVING AND ADOPTING THE BAR NUNN STREETScape REVITALIZATION PLAN FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 23-19

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF CASPER AND DYNAMIC CONTROLS INC. FOR DOOR SECURITY HARDWARE AND INSTALLATION AT CASPER FIRE STATIONS.

RESOLUTION NO. 23-20

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE DEPARTMENT OF JUSTICE TO PARTICIPATE IN THE EQUITABLE SHARING PROGRAM.

RESOLUTION NO. 23-21

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WESTERN PLAINS LOGISTICS, LLC, FOR THE CENTER STREET ENHANCEMENTS, PROJECT NO. 21-027.

RESOLUTION NO. 23-22

A RESOLUTION AUTHORIZING AN AGREEMENT WITH MODERN ELECTRIC CO., FOR THE FORD WYOMING CENTER FIRE ALARM – PHASE II, PROJECT. 22-037.

RESOLUTION NO. 23-23

A RESOLUTION AUTHORIZING A REVISED COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE MIDWEST AVENUE RECONSTRUCTION – WALNUT STREET TO POPLAR STREET, PROJECT NO. 21-079.

RESOLUTION NO. 23-24

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE REAL ESTATE PURCHASE AGREEMENT WITH KNIFE RIVER.

RESOLUTION NO. 23-25

A RESOLUTION AUTHORIZING AN ACCESS EASEMENT AGREEMENT WITH KNIFE RIVER.

RESOLUTION NO. 23-26

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ARPA GRANT AGREEMENT WITH THE OFFICE OF STATE LANDS AND INVESTMENTS FOR THE PURPOSE OF THE WASTEWATER TREATMENT PLANT SECONDARY REHABILITATION PROJECT.

RESOLUTION NO. 23-27

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE NATRONA COUNTY RECREATION JOINT POWERS BOARD.

RESOLUTION NO. 23-28

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GEOSYNTEC CONSULTANTS, INC., FOR THE 24-28 CASPER REGIONAL LANDFILL (CRL) LIFETIME PERMIT ANNUAL REPORTING & MONITORING, PROJECT NO. 22-070.

Councilor Engebretsen presented the foregoing twelve (12) resolutions for adoption. Seconded by Councilor Pollock. Motion passed.

11. CONSENT MINUTE ACTION

Moved by Councilor Cathey, seconded by Councilor Engebretsen, to, by consent minute action:

- A.1. acknowledge the receipt of financial disclosure information from city officials with public fund investment responsibility;
- A.2. establish an Athletic Fund and a 1%#17 Fund;

- A.3. authorize the purchase of one (1) new compact front end wheel loader for use by the Solid Waste Division of the Public Services Department;
- A.4 authorize the purchase of one (1) new John Deere Turf Gator and one (1) new John Deere Z-Trac Mower for use by the Waste Water Treatment Plant of the Public Services Department;
- A.5. authorize the purchase of seventy (70) new Club Car Tempo golf carts to be used by the Casper Municipal Golf Course; and,
- A.6. appoint Eric K. Nelson as the City of Casper’s representative, and Tracey Belser as the City's alternate representative, to the Wyoming Association of Risk Management Liability Pool and Property Pool Board of Directors.

Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

13. ADJOURN INTO EXECUTIVE SESSION

At 6:45 p.m., it was moved by Councilor Pollock, seconded by Councilor Engebretsen, to adjourn into executive session to discuss land acquisition, personnel, and litigation. Motion passed. Council moved into the Council Meeting Room.

At 7:52 p.m., it was moved by Councilor Cathey, seconded by Councilor Jensen, to adjourn the executive session. Motion passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 7:53 p.m. it was moved by Councilor Cathey, seconded by Councilor Gamroth, to adjourn the regular council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor